

# **PHYSICAL LOCATION POLICY**

The University requires that students report both physical address and permanent mailing address. Students living off campus or completing online programs are required to provide their physical address. Students are responsible for updating their addresses via My Account. Students are required to notify the university of a change in location immediately after the change occurs.

## **Determination of Student's Location when Enrolled in a Fully On-campus Program (p. 1)**

If the student plans to live on campus, their local address will default to their on campus address once the semester begins. If the student is living off campus, location will be determined by their local address (if applicable).

## **Determination of Student's Location when Enrolled in a Hybrid or Fully Online Program (p. 1)**

A student's physical location is determined by a student's permanent mailing address in the system of record.